

MINUTES
PIERCE COUNTY FLOOD CONTROL ZONE DISTRICT
BOARD OF SUPERVISORS EXECUTIVE COMMITTEE MEETING
JULY 17, 2019

Minutes of the Pierce County Flood Control Zone District Executive Committee are not verbatim; however, audio recordings are available upon request.

1. **Call to Order**

The Pierce County Flood Control Zone District Board of Supervisors Executive Committee special meeting was called to order at 9:40 a.m. by Chair Young.

2. **Roll Call**

The Clerk called the roll.

Executive Committee Supervisors present: Derek Young, Chair; Dave Morell, Vice Chair (Pam Roach, Member, was excused.)

Also present: Kjristine Lund, Independent Consultant, Lund Consulting, Inc.; Planning and Public Works Department staff: Anne Marie Marshall-Dody, Melissa McFadden, Bruce Wagner, and Brynne Walker

Council Staff present: Judy Hurley, Councilmember Assistant

3. **Approval of Agenda:** July 17, 2019

Without objection, the Agenda was approved as presented.

4. **Approval of Minutes:** June 4, 2019 Executive Committee Special Meeting

Morell moved approval of the Minutes; motion seconded. The question was called; the Minutes were approved as presented.

5. **Public Comment:** The Chair called for public comment; there was none.

6. **A Resolution of the Pierce County Flood Control Zone District, Approving an Interlocal Agreement Between the District and the Pierce Conservation District**

Lund explained the intent of the Resolution. She provided an update on the status of the Interlocal Agreement, as contained in Exhibit A to the Resolution, between the Flood Control Zone District and the Conservation District; ensuring that all issues are covered within the document. McFadden is working with the Conservation District on what projects they anticipate. In response to Morell's encouragement of partnering with the Conservation District on flood benefits, Lund explained King County's partnership with private property owners on their Home Elevation Program.

Following discussion, Lund stated the Resolution will likely be presented to the Board of Supervisors at the October meeting.

7. **Draft Interlocal Agreement between the Pierce County Flood Control Zone District and Pierce Conservation District**

Agenda item 7 was covered in item 6 above.

8. **2020 Budget Scenarios**

Lund stated staff is in the early development phase of budget development and is in discussions with the Advisory Committee who encouraged the District to: restore .10 cents per \$1,000; how to treat set aside monies for the local match related to the Army Corps General Investigation Study now that the study is shelved. She also noted that the maintenance budget related to levees is likely to increase due to vegetation management issues. Pierce County is documenting their maintenance work and may request additional funding support in the future. Lund reported that staff have added new construction in the revenue numbers based on the discussion from the last Executive Committee meeting. Walker explained new construction assessed value since inception of the District, and explained the draft budget assumptions 2020-2025 funding options. (A copy of the draft budget assumptions is contained in the meeting record.) Lund stated the Advisory Committee is recommending preliminary option D.

Bruce Wagner, Maintenance and Operations Division Manager, Planning and Public Works Department, explained his division and processes that are used to deliver services; spoke on vegetation control in a joint effort with USACE and Tribes. Discussion ensued on whether the congressional delegation can help with the vegetation standards in the Northwest. Lund stated providing information for the delegation on the issue would be good. In answer to Morell's question where the vegetation pilot programs are located, Wagner will provide a map. Wagner spoke on encampment response on the rivers and processes being developed and the allocated dollar amounts.

Discussion ensued on the fund balance policy and the strategic reserve fund. Lund spoke on history of maintenance and how the District had arrived at the 15% of total revenue funding level.

Lund stated that with funding options A and B, at 1% revenue growth, does not meet the goals of rebuilding the strategic reserve account; the Chair reiterated his position not go over 1% increase over the prior year's levy. Discussion ensued about how to meet the fund balance target of \$2.5 million. Staff answered questions and said that existing projects would need to be cut in order to meet that goal. In answer to Morell's question about the purpose of the strategic reserve, Young explained he envisioned the strategic reserve to be available if needed for a grant or emergency. The \$2.5 million was over the amount originally set up and the Board used that funding for projects. Young said he expected that fund to be replenished within three years as stated in the fund balance policy. He noted that 2019 is year one of the three-year goal for the strategic reserve fund being funded.

9. **Motion to Approve Contract with Francis and Company for Accounting Services**
Lund provided an update on the RFPs received from independent accounting firm to submit financials to the state auditor. Two have been received and she explained both firms are qualified. She and Paul Bocchi, Budget Analyst, Council staff reviewed the proposals. She recommends Francis and Company due to their proposed budget and hourly rates being more in-line with the District's budget and anticipated scope for accounting services. Morell moved Francis and Company for accounting services; motion seconded and passed.
10. **Follow-up on information requests, Kjristine Lund, Executive Director Drainage Districts Research Findings**
Lund provided an update on Drainage Districts as requested by the Executive Committee. She said legal counsel has researched the topic and concluded that flood district revenue can be used for drainage district maintenance. She noted this is a policy issue for the Board to decide if they want to take on drainage district responsibilities. The Chair requested that the information be provided to Supervisor Roach who asked the question; however, said he is not interest in taking on the responsibility since there is no revenue to support the responsibility.
11. **Advisory Committee Appointments Update, Melissa McFadden, District Administrator**
Marshall-Dody provided an update on the process and stated names have been sent to the Executive's Office, however, the Constituent Services Director is not available at this time due to vacation. The Chair requested staff encourage those that applied to attend the meetings for informational purpose.
12. **Other Business**
- Correspondence from City of Sumner- Lund referred to the letter contained in the meeting file.
 - Financial Report
13. **Adjournment**
There being no further business, the Flood Control Zone District Executive Committee Meeting was adjourned at 10:55 a.m.

Approved:

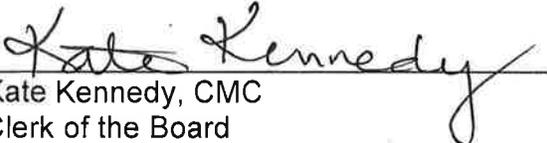


Derek Young, Board Chair

8/21/19

Date Approved

Attest:



Kate Kennedy, CMC
Clerk of the Board