

**MINUTES**  
**PIERCE COUNTY FLOOD CONTROL ZONE DISTRICT**  
**BOARD OF SUPERVISORS EXECUTIVE COMMITTEE MEETING**  
**APRIL 18, 2018**

*Minutes of the Pierce County Flood Control Zone District Executive Committee are not verbatim; however, audio recordings are available upon request.*

**1. Call to Order**

The Pierce County Flood Control Zone District Board of Supervisors Executive Committee meeting was called to order at 9:40 a.m. by Chair Talbert.

**2. Roll Call**

The Clerk called the roll.

Executive Committee Supervisors present: Rick Talbert, Chair; Dan Roach, Vice Chair; Derek Young, Member, was excused.

Also present: Rod Kaseguma, Inslee, Best, Doezie & Ryder, P.S.; Kjristine Lund, Independent Consultant, Lund Consulting, Inc.; Melissa McFadden, Planning and Public Works Department; and Harold Smelt, Planning and Public Works Department

Council Staff present: Tammi Lewis and Mark Williams, Councilmember Assistants; Jeff Cox, Deputy Legal Counsel

**3. Approval of Agenda**

Without objection, the Chair advanced item 10 prior to item 6 on the agenda.

**4. Approval of Minutes**

Roach moved approval of the February 21, 2018, Flood Control Zone District Board of Supervisors Executive Committee meeting minutes; motion seconded. The question was called; the Minutes were approved.

**5. Public Comment: none**

**10. Potential Presentation by Pierce County Conservation District**

Ryan Mello, presented a powerpoint presentation, "Marine Shorelines & Flooding," and answered questions of the Committee. (A copy of the presentation is contained in the meeting file.) Talbert requested Mello work with staff on potential granting opportunities related to shoreline management issues. Discussion included the need for information about the cost share between property owner, PCD, and potential District grant; need for information on actual construction costs versus planning and permitting; who would implement the projects; size of potential pilot program; scale of need to address shorelines; performance metrics, and the objective of conducting a pilot program.

**6. Interlocal Agreement between District and Pierce County - Update**

Lund spoke to revisions contained in her handout "Update and Policy Questions Related to Interlocal Agreements Between District and Pierce County." (A copy of the handout is contained in the meeting file.)

Discussion ensued on revisions to the interlocal agreement due to changes in state law related to public records and organizational changes within County government. In answer to the Chair's question on records, Kaseguma explained the different types of records created. The Chair requested more clarity for the public on where to find FCZD records. The Committee requested staff provided their recommendation for revisions to the interlocal when County organizational changes occur as Kaseguma identified. The Committee concurred to keep the Executive Director reporting to the District. Following discussion with McFadden, Section 4 remained unchanged per the direction of the Committee. Kaseguma spoke to Section 4.2.4 on specificity of charges, the Committee agreed to keep current language, and agreed with the suggestion to have a report on the budget to the Executive Committee on expenditures. Any approval of expenditures be authorized by a board member, chair, vice chair, county executive, or district administrator. Lund stated she will have a document ready by July for the full board to approve.

**7. Development of Standard Operating Procedures Work Plan**

Lund spoke to the "Standard Operating Procedures Work Plan." (A copy of the handout is contained in the meeting file.) Kaseguma stated some of the procedures should be policy and administrative. The Chair requested that at the July full board meeting, the operational items are identified in the document that are administered at the executive board versus the full board.

**8. Army Corps General Investigation Status Next Steps**

McFadden stated a one page progress report will be provided at a future date. Smelt spoke to a Congressional hearing in DC with the Corps; discussion ensued on funding options for projects.

**9. Financial Report**

Lund presented and explained the monthly finance report. She pointed out that there are two areas that have not been budgeted: contracted accounting services which prepares the financials that are presented to the state; and Civic Plus. Both are now being billed to the District. Lund stated the budget will need to be amended to cover these costs. (A copy of the report is contained in the meeting file.)

**11. Other Business: none**

12. **Adjournment: 11:05**

There being no further business, the Flood Control Zone District Executive Committee Meeting was adjourned at 10:36 a.m.

Attest:

  
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Kate Kennedy, CMC  
Clerk of the Board

Approved:

  
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Rick Talbert, Board Chair

5-16-18  
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Date Approved