

1. October 10, 2018 Agenda

Documents:

[1010 FCZD BD OF SUPV AGN.PDF](#)

1.1. Updated Packet 10-10-18

Documents:

[1010 FCZD BOARD OF SUPERVISORS MEETING PACKET.PDF](#)

Dan Roach
District No. 1

Jim McCune
District No. 3

Douglas G. Richardson
District No. 6

Pam Roach
District No. 2

Connie Ladenburg
District No. 4

Derek Young
District No. 7

Rick Talbert
District No. 5

Special Meeting

Pierce County Flood Control Zone District Board of Supervisors

MEETING AGENDA

October 10, 2018

9:30 a.m.

930 Tacoma Avenue South – Room 1045
Tacoma, WA 98402

Voice: (253) 798-7777 – FAX: (253) 798-7509 – Toll-Free: (800) 992-2456 – TDD: (253) 798-4018

www.piercecountywa.org/fczd

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda: October 10, 2018
- IV. Approval of Minutes: July 18, 2018
- V. Public Comment
- VI. Resolutions
 1. Resolution No. **2018-7**, A Resolution of the Pierce County Flood Control Zone District Board of Supervisors, Adopting the 2019 Budget and Authorizing Improvements.

PUBLIC PARTICIPATION IN DISTRICT MEETINGS

Anyone may address any resolution on the agenda for final consideration. Public comment on any other items on the agenda shall be at the discretion of the Chair. To ensure equal opportunity for the public to comment, the Chair may impose a time limit on each speaker. All comments must be directed to the Chair.

District meetings are audio recorded from gavel to gavel.
Audio equipment is available for the hearing impaired. Please contact the receptionist for assistance.

2. Resolution No. **2018-6**, A Resolution of the Pierce County Flood Control Zone District Relating to the Finances of the Pierce County Flood Control Zone District; Authorizing a Property Tax Levy to Implement the District's 2019 Budget; Reserving Banked Capacity; and Protecting up to \$.25 per \$1,000 of Assessed Value of the District's Property Tax Levy from Proration.

VII. Other Business/Announcements

VIII. Adjournment

Note: If for any reason this meeting is canceled, all Agenda items shall be continued to the next meeting of the District.

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MINUTES
PIERCE COUNTY FLOOD CONTROL ZONE DISTRICT
BOARD OF SUPERVISORS SPECIAL MEETING
July 18, 2018

Minutes of the Pierce County Flood Control Zone District are not verbatim; however, audio recordings are available upon request.

I. Call to Order

The Pierce County Flood Control Zone District Board of Supervisors meeting was called to order at 9:50 a.m. by Chair Talbert.

II. Roll Call

The Clerk called the roll.

Supervisors present: Rick Talbert, Chair; Dan Roach, Vice Chair; Pam Roach, Derek Young (Connie Ladenburg, Douglas G. Richardson, and Jim McCune were excused.)

Also present: Rod P. Kaseguma, Inslee, Best, Doezie & Ryder, P.S.; Kjristine Lund, Independent Consultant, Lund Consulting, Inc.; Planning and Public Works Department staff: Melissa McFadden, Anne-Marie Marshall-Dody, and Brynne Walker

Others present: Jeff Cox, Deputy Legal Counsel; Tammi Lewis, LJ Rohrer, and Mark Williams, Councilmember Assistants

III. Approval of Agenda July 18, 2018

Without objection, the Agenda was approved as presented.

IV. Approval of Minutes April 11, 2018

D. Roach moved approval of the April 11, 2018, Pierce County Flood Control Zone District Board of Supervisors Meeting Minutes as presented; motion seconded and passed on a voice vote.

V. Public Comment: The Chair called for public comment; there was none.

VI. Resolutions

1. **Resolution No. 2018-3**, A Resolution of the Pierce County Flood Control Zone District Board of Supervisors, Adopting Rules for the Inspection and Copying of District Public Records, and Repealing Resolution No. 2012-7.

The Clerk read the title into the record. D. Roach moved the Proposal; motion seconded. Kaseguma explained background on the Proposal, and stated the Executive Committee recommended that the Flood Control Zone District adopt the County's public records process with a few changes pertinent to the District.

The Chair called for public testimony; there was none.

D. Roach moved a do pass recommendation on the Proposal; motion seconded. The question was called; the Resolution was adopted.

2. **Resolution No. 2018-4**, A Resolution of the Pierce County Flood Control Zone District Approving an Interlocal Agreement with Pierce County Regarding Support Services, and Repealing Resolution No. 2013-1.

The Clerk read the title into the record. D. Roach moved the Proposal; motion seconded. Lund explained the proposal in its entirety.

The Chair called for public testimony; there was none.

In answer to Young's request to explain the process of approving contracts with regards to the District, Kaseguma explained the FCZD Board of Supervisor's role and the Executive's role.

D. Roach moved a do pass recommendation; motion seconded. The question was called; the Resolution was adopted.

3. **Resolution No. 2018-5**, A Resolution of the Pierce County Flood Control Zone District Board of Supervisors, Adopting A Procedure and Rules for Service Contracts.

The Clerk read the title into the record. D. Roach moved the Proposal; motion seconded. Kaseguma explained the Proposal in its entirety and answered questions.

D. Roach moved a do pass recommendation; motion seconded. The question was called; the Resolution was adopted.

VII. Informational Briefings

Lund provided update: 1) Advisory Committee's meeting in August to review and recommend the 2019 Budget and six-year Capital Improvement Plan; 2) funds held relative to the US Army Corps of Engineers (USACE) Lower Puyallup General Investigation Study, and how to integrate this into the budget, and 3) discussion of renaming the Calastoga levy in honor of Ken Wolfe; the Chair agreed there should be a resolution recognizing Mr. Wolfe for his efforts and exemplifying his public service.

The Chair updated the District on his trip with the County Executive to DC to speak with the congressional delegation regarding the discontinuation of the General Investigation Study by the USACE, and measures to move forward.

Discussion ensued on other entities, such as the Tribes, EPA, and USDA, that may have an influence on the forward progression of flood and water issues through various programs. The Chair requested that Lund contact Dale Learn regarding what relationships are available to pursue with the Tribes, EPA, etc. with regards to flood control and habitat.

VIII. Project Updates: none

IX. Other Business/Announcements:

2019 Budget will be presented in October for passage.

X. Adjournment

There being no further business, the Special Meeting of the Flood Control Zone District Board of Supervisors was adjourned at 10:35 a.m.

Attest:

Kate Kennedy, CMC
Clerk of the Board

Approved:

Rick Talbert, Board Chair

Date Approved

Pierce County Flood Control Zone District



October 10, 2018

To: Pierce County Flood Control District, Executive Committee Members
Fr: Kjristine Lund, Executive Director
Re: **2019 Tax Levy, 2019 Operating and Capital Budget, 2019-2024 Capital Budget**

The Executive Committee met on, August 15, 2018, September 19, 2018, and September 24, 2018 to discuss the policy drivers for the 2019 Operating and Capital Budget as well as for the 2019-2024 Six-Year Capital Improvement Budget (CIP). At the August 15 meeting the members heard from the Chair of the Flood District Advisory Committee, Tacoma City Councilman, Ryan Mello, and received the Advisory Committee’s Budget Recommendations Letter (attached). Also, on August 15 Pierce County Assessor Treasurer Mike Lonergan attended the Executive Committee and spoke with the Committee about calculations for the allowable levy by the Flood District.

The Executive Committee unanimously recommends the budget and levy as included on the Board of Supervisor’s agenda for October 10.

Revenue Calculation

The 2019 levy amount proposed is based on the following calculation:

Base Levy from 2018	8,412,465.37
1% Increase over 2018 levy amount	84,124.65
Estimate for New Construction	172,252.50
Estimate for Annexations	0
Estimate for Refunds	34,644.84
Total 2019 Property Tax Levy	8,703,487.36

2019 Operating and Capital Budget

Exhibit A is the proposed Work Plan for the District in 2019.

Exhibit B is the Annual Budget for 2019.

The Budget assumptions include:

- 15% of total tax levy revenue for operations and maintenance (O&M) by Pierce County
- 10% of total tax levy revenue for Opportunity Fund
- 6-months of administrative and O&M set-aside in the fund balance
- No set-aside in 2019 for the United State Army Corps of Engineers General Investigation local match
- \$50,000 expenditure from the Strategic Reserve Fund to support a new Pierce Conservation District project to restore Puget Sound Shorelines for flood risk
- Capital Projects total \$4,895,405

2019-2024 CIP

The proposed budget six-year CIP is presented in Exhibit C.

Project needs on the White River are a significant driver of capital needs in this CIP. The need is being driven by rapid aggradation of sediment in the White River and public safety warnings issued by the United States Army Corps of Engineers. Other jurisdictions such as King County are building projects upstream of Pierce County properties that will connect to Pierce County projects. In addition, project partners are seeking state funds through the Flood Plains by Design Program. Tribal, environmental, and business interests are advocating for project funding from multiple funding sources. Project sponsors in this reach include Pierce County and the City of Sumner. Total project costs far exceed the amount of funding being sought from the Flood District.

Project Sponsor City of Sumner is seeking \$14,609,725 from the Flood District over the six-year CIP including \$5M in acquisition funds. The Executive Committee grappled with ways to fund the requested amount and reviewed multiple scenarios including revenue increases and budget reductions.

The recommendation before you today partially funds the City of Sumner's request by using fund balances and no longer setting aside funds for a local match to the USACE General Investigation (GI). The USACE GI was put on hold by the Corps due to national priority setting. The Corps is instead advising Pierce County to seek funding through other Corps programs for specific projects. The budget before you today retains the accumulated fund balance of \$5.5 Million for a local match with the Corps, but does not increase that balance.

The recommended budget would fund \$10,609,725 toward City of Sumner sponsored projects on the White River. This is \$4,000,000 less than the City's original request.

Pierce County would also implement some projects along the White River under the recommended budget including the Right Bank project at river mile 3.85 and the White River Butte Pit Setback. Funding is also included for property acquisitions along the White River, and in other basins.

A new funding initiative for 2019-2024 is the *Puget Sound Shoreline Project* which would be a partnership program with private and public landowners along the marine shoreline to remove human barriers such as bulk heads and replace them with living shoreline features engineered to protect the shoreline from erosion and mudslides which improving habitat for people, fish, and wildlife. This pilot project would be in partnership with the Pierce Conservation District and District funding would be for construction ready projects. Funding for this program is from the Strategic Reserve established by the District in 2017.

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RESOLUTION NO. 2018-6

A Resolution of the Pierce County Flood Control Zone District Relating to the Finances of the Pierce County Flood Control Zone District; Authorizing a Property Tax Levy to Implement the District’s 2019 Budget; Reserving Banked Capacity; and Protecting up to \$.25 per \$1,000 of Assessed Value of the District’s Property Tax Levy from Proration.

Whereas, every year, Pierce County faces threats from flooding, the impacts of which are far-reaching and pose significant threats to public health and safety and economic activities throughout the County; and

Whereas, flood control facilities provide vital protection to the regional economy; and

Whereas, one of the most fundamental functions of government is to protect citizens and public and private property from the ravages of natural disasters such as flooding; and

Whereas, the District Board of Supervisors, after holding a hearing on October 10, 2018, and after duly considering all relevant evidence and the testimony presented, desires to collect by levy on property in the District an amount equal to the actual levy amount from the previous year, plus an increase of one percent, exclusive of the amounts that will be raised from an increase in assessed value due to the items listed in RCW 84.55.010, such as new construction and increases in the value of state-assessed property, in order to implement the 2019 work program in the best interests of the District and to meet the expected expenses and obligations of the District; and

Whereas, the Board of the District finds it necessary to protect the District’s tax levy from prorationing by imposing up to \$0.25 per \$1,000.00 of assessed value of the levy outside of the \$5.90 per \$1,000.00 assessed value limitation under RCW 84.52.043(2); **Now, therefore**

BE IT RESOLVED by the Board of Supervisors of the Pierce County Flood Control Zone District as follows:

1 Section 1. The District’s actual levy amount from the previous year was
2 \$8,412,465.37. An increase in the regular property tax levy is hereby authorized for the
3 levy to be collected in the 2019 tax year. The dollar amount of the increase over the
4 actual levy amount from the previous year shall be \$84,124.65, which is a percentage
5 increase of one percent from the previous year. This increase is exclusive of additional
6 revenue resulting from new construction, improvements to property, newly constructed
7 wind turbines, any increase in the value of state assessed property, and any
8 annexations that have occurred and refunds made.

9
10 Section 2. The levy amount for 2019 shall be 8,703,487.36, which is based on
11 an estimate of the assessed value of the property in the District.

12
13 Section 3. As authorized by RCW 84.55.092, the District continues to reserve its
14 “banked capacity” for future regular tax levies of the District.

15
16 Section 4. Pursuant to RCW 84.52.816, the Board shall protect the property tax
17 levy of Section 1 of this Resolution from prorationing under RCW 84.52.010 by imposing
18 up to \$0.25 per \$1,000 of assessed value of such tax levy outside of the \$5.90 per
19 \$1,000 of assessed value limitation under RCW 84.52.043, if the taxes raised by such
20 tax levy would otherwise be prorated under RCW 84.52.010.

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22
23 **ADOPTED this _____ day of _____, 2018.**

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26 ATTEST:

**PIERCE COUNTY FLOOD CONTROL
ZONE DISTRICT**
Pierce County, Washington

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31 _____
32 Kate Kennedy, Clerk of the Board

Rick Talbert, Board Chair

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RESOLUTION NO. 2018-7

A Resolution of the Pierce County Flood Control Zone District Board of Supervisors, Adopting the 2019 Budget and Authorizing Improvements.

Whereas, pursuant to RCW 86.15.140, the District held a public hearing on the proposed 2018 Budget of the District on October 10, 2018; and

Whereas, the Board desires to adopt the District's 2019 budget; and

Whereas, by Resolution No. 2013-3s, the District Board of Supervisors adopted the District's comprehensive plan of development for flood and stormwater control, which is titled "Pierce County Flood Control Zone District Comprehensive Plan of Development," and is known as the Comprehensive Plan of Development or CPOD; and

Whereas, Section 3 of Resolution No. 2013-3s provides that, pursuant to RCW 86.15.110, the District Board of Supervisors must approve by subsequent resolution all flood control and storm water control improvements, prior to the extension, enlargement, acquisition, or construction of such improvements; and

Whereas, Section 3 of Resolution No. 2013-3s, as required by RCW 85.15.110, further provides that such subsequent approval resolution, which may be a part of a District budget resolution, must (1) state whether the improvement is to be extended, enlarged, acquired or constructed, (2) state that the District comprehensive plan has been adopted, (3) state that the improvement generally contributes to the objectives of the District Comprehensive Plan, (4) state that the improvement will benefit the County as a whole, (5) state the estimated cost of the improvement, and (6) identify the data supporting the estimated cost; and

Whereas, the District Advisory Committee reviewed and made recommendations to the Board about the 2019 Budget and the Board considered those recommendations in its deliberations; and

Whereas, the District Board of Supervisors desires to approve improvements in accordance with Section 3 of Resolution No. 2013-3s; **Now, therefore**

BE IT RESOLVED by the Board of Supervisors of the Pierce County Flood Control Zone District as follows:

1 Section 1. The Board hereby adopts the 2019 Budget for the District, as set forth
2 in Exhibits A, B, and C to this Resolution.

3
4 Section 2. By Resolution No. 2013-3s, the Board adopted the District
5 Comprehensive Plan.

6
7 Section 3. The Board approves the extension, enlargement, acquisition or
8 construction, as applicable, of the improvements included in the District Comprehensive
9 Plan and identified in Exhibits C to this Resolution, and determines that such
10 improvements generally contribute to the objectives of the District Comprehensive Plan
11 and will be of benefit to the County as a whole.

12
13 Section 4. The estimated cost of the improvements is stated in Exhibits C to this
14 Resolution, and the supporting data for the estimated cost is on file with the District
15 Administrator.

16
17 Section 5. For improvements that will be constructed, preliminary engineering
18 studies and plans either have been prepared or will be prepared, and have been filed or
19 will be filed, with the District Administrator.

20
21 **ADOPTED this _____ day of _____, 2018.**

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25 ATTEST:

**PIERCE COUNTY FLOOD CONTROL
ZONE DISTRICT**

Pierce County, Washington

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30 _____
31 Kate Kennedy, Clerk of the Board

Rick Talbert, Board Chair

DRAFT Exhibit A
2019 Work Plan
Pierce County Flood Control Zone District
(9-24-18)

Tasks	Board	Advisory Committee	Staff
Implement Opportunity Fund Program	Monitor effectiveness of program	Track progress	Monitor Contracts and Scope
Implement Capital Projects	Monitor progress	Develop recommendations if scope or budget changes	Process contracts Process payments Monitor compliance
Strategy to Address Projects Identified in the General Investigation Study	Prioritization of capital projects Congressional Support	Advise on priorities	Develop options
Maintenance & Operations	Monitor work		Perform repairs and improvements needed to maintain system
Budget Actions	Approve 2020 Budget and Levy Annual and Six-Year CIP Opportunity Fund	Develop Project Recommendations	Technical work in support of decisions
Flood Hazard Planning	Possible action to adopt Update	Make recommendation to Board on Plan Update	Technical work to prepare updated plan for Advisory Committee review and Board adoption
Consider Standard Operating Procedures	Review SOP and take action to approve if needed		Develop scope of work for operating procedures and draft SOPs for Board Review
Administration	Approval of contracts Monitor finances Track state audit		Support Board Executive Committee Advisory Committee Financial reports
Communications and Liaison with Other Governments	Presentations, Annual Report Correspondence, Media, Legislature, Congress	Support legislative initiatives	Web site, Outreach, Media, Cities, State, Federal

Exhibit B

Pierce County Flood Control Zone District- 2019 Annual Budget



B U D G E T	2019 Revenue	
	Assessment	\$ 8,703,487
	2019 Expenditures	
	Administration	\$ 418,213
	<i>*Pierce County FCZD Support</i>	\$ 78,925
	<i>Pierce County Communication Section Support</i>	\$ 3,500
	<i>Direct Flood Control Zone District Support</i>	\$ 154,290
	<i>Indirect</i>	\$ 49,250
	<i>Legal Counsel</i>	\$ 46,913
	<i>Accountant</i>	\$ 20,000
	<i>Clerk</i>	\$ 12,423
	<i>Website Hosting</i>	\$ 3,300
	<i>Insurance</i>	\$ 14,622
	<i>Broker Fee</i>	\$ 1,500
	<i>Copies, Printing, Notices, Miscellaneous</i>	\$ 1,650
	<i>IT Financial/HR Systems Allocation</i>	\$ 10,130
	<i>Printing Annual Report</i>	\$ 850
	<i>Mailing the Annual Report</i>	\$ 60
	<i>Printing CIP</i>	\$ 800
	<i>Board, Travel, Dues, membership</i>	\$ 5,000
	<i>State Audit</i>	\$ 15,000
	Operations and Maintenance	\$ 1,305,523
	U.S. Army Corps of Engineers Project Match	\$ -
	Opportunity Fund	\$ 870,349
	Capital Projects	\$ 4,895,405
Strategic Reserve	\$ 50,000	
PS Shoreline Project	\$ 50,000	
*includes the estimated 4.25% COLA increase		
Total Expenditures	\$ 7,539,490	

